## PENNY CREEK Before & After School Routines

**SAFETY:** All parents and visitors must wear an office issued badge while on campus, no exceptions.

### Student arrival is supervised from 8:50-9:10 AM

#### **Grades K, 1, 2:**

Students enter cafeteria, go into gym and wait in class lines.

#### **Grades 3, 4, 5:**

Students enter courtyard through double doors between cafeteria and office, and wait in class lines.

### <u>Kiss and Go Lane & Bus Riders – WEST PARKING LOT ONLY</u>: Students use crosswalk at playground, then:

K, 1, 2: enter gym through cafeteria door near playground.

3, 4, 5: walk on the sidewalk by the music room to the courtyard.

### <u>Walkers and Parent Park & Walk - EAST PARKING LOT ONLY</u>: Students use crosswalks in east parking lot, then:

K, 1, 2: enter gym through cafeteria.

3, 4, 5: walk on the sidewalk by the music room to the courtyard.

### Student dismissal is supervised from 3:25-3:45 PM

Bus & Kiss & Go Car lane: Teachers walk students to covered area lines, then:

BUS: Supervisors load busser lines.

Kiss & Go – *Drive-through opens at 3:35PM*: Supervisors dismiss students to parent car in designated loading zone at Covered Area after 3:35. Cars arriving prior to 3:35 will wait in 3 holding lanes in front of gym until Kiss & Go opens at 3:35.

### Parent Park & Walk Up - EAST PARKING LOT ONLY - 3:25-3:40:

No parking/driving in loading zones in front of office area or kindergarten playground. Students released to parent from courtyard doors between kindergarten playground and office building (no children allowed on playground during this time). For safety, younger children should not be unsupervised in cars or on school grounds.

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For additional information, access the QR code below using a QR Reader app like "Qrafter".



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